

April 17, 2018

Town Chair Bryce Black called the regular Town Board meeting to order at 7:01 p.m. at the Frankfort Town Hall on Tuesday, April 14, 2018.

Other Board members present were Richard McDermott, Curt Stine, Donna Juleff and Josh Manor. Town Officials Michael Albert and Maureen Manore were present.

Also present were Donna Gates and Kathleen Plunkett-Black.

### Minutes

The draft minutes from the March 13, 2018, meeting were read. The minutes were accepted as drafted.

### Financial Report

Treasurer's report for February was read. The ending balance was \$245,619.89. The Board verified the ending bank balance on the bank statement.

### Citizens' Concerns

The Board welcomed Josh Manor to the Board of Supervisors. A certificate of Appreciation for Kay Hamilton's service was signed.

### Report on Other Meetings Attended

Bryce Black met with Highway Commissioner Kris Quant and Foreman Doug Gruber on March 21<sup>st</sup> and discussed road construction projects.

Bryce Black, Curt Stine and Maureen Manore attended a WTA District meeting on March 24<sup>th</sup>. Board of Review training was provided at this meeting.

Bryce Black met with the Little Plum Lutheran Church Board on April 11<sup>th</sup> to discuss options for long term care of the church cemetery now that the church is closing.

There will be a meeting of the Pepin County Unit of the Wisconsin Towns Association on April 19<sup>th</sup>.

### Mining Agreement Report

There was no new information to present.

### Little Plum Lutheran Church Cemetery

Little Plum Lutheran Church closed last October after 144 years of existence in our Town. The church property has been sold. The Church Board met on April 11<sup>th</sup> to wrap up various remaining business, including deciding the fate of the Church Cemetery. Bryce Black attended to discuss the Town's potential involvement. The options for long term cemetery care being considered are to form a cemetery association; or to ask the Town to take it over. The church's synod attorney suggested that they ask the Town to take the cemetery.

Black shared with the Church Board information he received from WTA Attorney Jann Charette: a Town has the option to take over ownership of a cemetery at the request of its governing association; but a town is required by statute to take over any cemetery that has been abandoned for 5 years. Charette suggested a Town might do well to take over a cemetery sooner while it is in good shape.

Black told the church board that the Town would prefer they form an association to take care of the cemetery. He recommended they contact Joe Walker of J&K Lawn Care (who mows another nearby cemetery owned by Frankfort) for an estimate on mowing costs.

The Church Board will continue to meet and discuss options.

### Road Maintenance Service Agreement

The Board examined the Service Agreement with Pepin County Highway Department and discussed services and other sources of service.

Motion by Donna Juleff, seconded by Richard McDermott, to sign the contract with Pepin County for construction and services. The Motion carried.

### Road Reports

Bryce Black has been in contact with Kraemer Quarry sales representative Jeff Brenden concerning the 1,965.84 yards of rock remaining from the 2016 purchase of 5,000 yards. Black was informed that there is not that much rock left in the quarry but they will be crushing again in July. Brenden suggested that if the Town needs the rock before then it could be trucked from another quarry. Highway Commissioner Kris Quant told Black that he would encourage the quarry to fulfill their contract and the Town should insist that trucking costs are paid by the quarry.

Jeff Brenden was asked for a quote on additional rock. He gave a price of \$8.10 per cubic yard for 5,000 yards. The Board discussed looking into purchasing crushed rock from Greg Bechel who had previously offered it for \$9.00 per ton including trucking.

Highway Commissioner Kris Quant has suggested that the Town sign up for an inspection service to ensure that the road signs comply with regulations. The estimated cost would be \$750.00 annually for the service. The Board decided they needed more information and would invite the Commissioner to a Board meeting.

Road projects include boom mowing on Elk Creek Road, re-ditching Kallstrom Road and seal coating Elk Creek Road.

The Board decided to have the Road Tour on May 2<sup>nd</sup> at 7:30 a.m. if the County Highway Department was available that date.

The board discussed a potential 5 year plan being developed by Bryce Black using a planning tool on the WISLR website.

### Discuss/Adopt Ordinance to Appoint Alternate Members for Board of Review

The Board reviewed the document.

Donna Juleff made a motion to adopt the ordinance titled "Ordinance to Appoint Alternate Members for Board of Review". Curt Stine seconded and the motion carried.

Donna Juleff left at 8:55 p.m.

### Appoint Alternate Board of Review Members

Josh Manor made a motion to table this item and Richard McDermott seconded. The motion carried. .

### Discuss/Adopt Ordinance Relating to Confidentiality of Information about Income and Expenses Requested by the Assessor in Property Assessment Matters

The Board reviewed the document.

Richard McDermott made a motion to adopt the ordinance titled "Ordinance Relating to Confidentiality of Information about Income and Expenses Requested by the Assessor in Property Assessment Matters". Josh Manor seconded and the motion carried.

### Appoint Plan Commission Members

Bryce Black appointed Don Gisch and Maureen Manore for a three year term on the Plan Commission to begin on April 30<sup>th</sup>. The Board confirmed the appointment. Richard McDermott volunteered to be the Town Board representative on the Plan Commission for the next two years. There were no objections.

Pay Bills

The Town bills were reviewed.

The next board meeting was set for May 8, 2018, at 6:30 p.m. at the Frankfort Town Hall. The tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizen's Concerns, Report on Other Meetings Attended, Mining Agreement Report, Road Reports, and Pay Bills.

The Chair adjourned the meeting.

Time 9:10 p.m.

Maureen Manore, Clerk