

## **THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE TOWN BOARD**

July 10, 2018

Town Chair Bryce Black called the regular Town Board meeting to order at 6:32 p.m. at the Frankfort Town Hall on Tuesday, July 10, 2018.

Other Board members present were Richard McDermott, Curt Stine, Donna Juleff and Josh Manor. Town Clerk Maureen Manore was present.

### Minutes

The draft minutes from the June 12, 2018, meeting were read. The minutes stood as submitted.

### Financial Report

Treasurer's report for June was read. The ending balance was \$222,651.87.

### Citizens' Concerns

There were no citizens' concerns reported.

### Report on Other Meetings Attended

Curt Stine attended the Durand Rural Fire Department meeting on June 27<sup>th</sup>. Topics of discussion were incorporation to a 501c3 status and quorums of members for meetings.

Upcoming meeting: Bryce Black, Secretary/Treasurer of the Pepin County Unit of the Wisconsin Towns Association, will attend a meeting of the WTA Council in Wausau on August 3<sup>rd</sup> and 4<sup>th</sup>.

### Mining Agreement Report

There was nothing new to report.

### Road Reports

Bryce Black talked to Jeff Branden of the Kraemer Company about the availability of crushed rock and was told September was the earliest the rock could be supplied although a deal could possibly be made about getting rock from another quarry. The Board was not inclined to make a deal on rock that is owed to the Town.

Pepin County Foreman Doug Gruber has reported that seal coating was done on most of the roads that were specified. Mowing of brush will be done on Elk Creek Road and Gates Hill Road. The culvert on Porcupine Road needs to be reset lower and possibly extended. Barber Lane was seal coated, the culvert was inspected and found to be serviceable. The culvert on Maple Lane was not inspected. Doug Gruber was asked about sign inspections. The Highway Department has an employee who conducts sign inspections, inventories them and enters their position into GPS. Doug Gruber stated that sign inspection does not need to be done every year. The Board decided to have the inspection done once and see what it cost and ask for an inventory of signs and have these on a separate billing line. The Board examined the Construction and Maintenance Services Contract with the Pepin County Highway Department. Highway Commissioner Kris Quandt has requested that the Town add an addendum of the services the Highway Department is expected to provide. Bryce Black and Curt Stine will work on the addendum and bring it to the next meeting.

The Board looked at a sample Town Transportation Resolution. There was a question if the Town has already passed a similar resolution. This will be researched and if there was not a previous resolution this will be taken up at the next Board meeting.

### Appoint Durand Rural Fire Department Representative and Alternate

Bryce Black was nominated by Curt Stine to be the Durand Rural Fire Department Town Representative. There were no other nominations. The Board voted on the nomination, there were no negative votes.

Curt Stine was nominated by Donna Juleff to be the alternate Durand Rural Fire Department Town Representative. There were no other nominations. The Board voted on the nomination, there were no negative votes.

The appointment form was signed and will be returned to the Durand Rural Fire Department.

#### Pay Bills

The Town bills were reviewed.

The next board meeting was set for August 7, 2018, at 6:30 p.m. at the Frankfort Town Hall. The tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizen's Concerns, Report on Other Meetings Attended, Mining Agreement Report, Road Reports, Construction and Maintenance Services Contract with the Pepin County Highway Department and Pay Bills.

The Chair adjourned the meeting.

Time 7:40 p.m.

Maureen Manore, Clerk

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