

September 20, 2016

Town Chair Bryce Black called the regular Town Board meeting to order at 6:35 p.m. at the Frankfort Town Hall on Tuesday, September 20, 2016.

Board members present were Richard McDermott, Curt Stine and Kay Hamilton. Town Official Maureen Manore was present.

#### Minutes

The draft minutes from the August 16, 2016 meeting were read. The minutes were accepted.

#### Financial Report

Treasurer's report for August was read. The ending balance was \$97,633.21.

#### Citizens' Concerns

Kay Hamilton mentioned that the Pepin County Highway Committee has discussed ATV/UTVs on County roads and this may be an agenda item for the full County Board.

#### Report on Other Meetings Attended

The Plan Commission met on August 30<sup>th</sup> to discuss a Subdivision Ordinance and possible revisions to the Zoning Ordinance. Subdivision ordinance examples were looked at and the Commission discussed what might be desirable in a subdivision ordinance. Pepin County has a subdivision ordinance and it was decided to find out if this ordinance covers the Town of Frankfort.

At a later date, Maria Holl, Pepin County Land Management Director, said that their subdivision ordinance does apply to the entire county and that it contains a PUD segment that the County administers. She also said that the ordinance is due to be updated next year and that cluster developments could be added. She would invite the Town to the table for the update discussions. Upcoming meetings: WTA - Turnout for Transportation, September 29<sup>th</sup>, Durand; WTA – Annual Convention, October 9-11, Stevens Point; Bakke Norman – Municipal Law Seminar for Local Government Officials, October 27<sup>th</sup>, New Richmond.

#### Mining Agreement Report

There was no new information to report. Curt Stine and Kay Hamilton will continue to work on drafts of a potential mining agreement amendment that specifies conditions for several possible different kinds of non-metallic mining operations.

#### Road Reports

Bryce Black has verified the rock pile purchase in the Kraemer quarry. He will work with the Pepin County Highway Department to develop a reporting system to keep track of the Town's rock inventory.

The Pepin County Highway Department will work on removal of debris from the July 5<sup>th</sup> storm during any winter down time.

Bryce Black reported that he was contacted by Susan Allan, who was seeking information on behalf of her parents, Dean and Elizabeth Tryggeseth. The Tryggeseths own property that they claim was once accessible by the town road Coburn Lane. Currently Coburn Lane runs ¼ mile.

The Tryggeseths want the Town to extend the road another ¼ mile to their property. Bryce has examined the road and found it to be gated at the ¼ mile mark and the gate was overgrown. Beyond the gate, portions of the road were washed out and overgrown, and it is apparent that no vehicle has traveled there for at least ten years or longer. Town records show that Coburn Lane has been reported to the state Department of Transportation as ¼ mile for at least five years. The Board examined State Statute 82.19(2)(b)2. which states “any highway that has been entirely abandoned as a route of vehicular travel, and on which no highway funds have been expended for 5 years, shall be considered discontinued”.

Estimates for the cost of upgrading this road to current Town Road standards range from \$50,000 to \$100,000. It was decided that the Town could not justify the expense of extending this road beyond the current road end. Bryce Black will speak to the Tryggeseths and the adjacent land owner to suggest that they negotiate an access easement.

#### Housing Rehab Loan Mortgage Subordination Agreement – R. Kallstrom

Security Financial Bank has requested that the Town subordinate its mortgage claim of \$8,621.37 that was loaned out to Robert Kallstrom as part of the CDBG Housing Rehabilitation Program in 1986.

Curt Stine made a motion to accept the mortgage subordination agreement as proposed by Security Financial Bank. Kay Hamilton seconded and the motion carried.

#### Pay Bills

The Town bills were reviewed and paid.

The next board meeting was set for October 11, 2016, 6:30 p.m. in the Frankfort Town Hall. The tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizen’s Concerns, Report on Other Meetings Attended, Mining Agreement Report, Road Reports, Prepare 2017 Budget and Pay Bills.

The Chair adjourned the meeting.

Time 7:55 p.m.

Maureen Manore, Clerk