

April 21, 2020

Town Chair Bryce Black called the regular Town Board meeting to order at 6:41p.m. on Tuesday, April 21, 2020. Due to precautions being taken due to the Covid 19 virus pandemic, remote attendance for this meeting was an option.

A roll call was called to establish a quorum. Board members attending remotely were Bryce Black, Richard McDermott, Curt Stine, Donna Juleff and Josh Manor.

Town Clerk Maureen Manore was present in the Town Hall and signed into the meeting by speakerphone.

No other citizens were present at the town hall or on the conference call.

### Minutes

The draft minutes from the March 3, 2020, meeting were read. The minutes stood as drafted.

### Financial Report/Certificate of Deposit Renewal

Treasurer's report for February and March were examined. The ending balance for March was \$289,293.46.

### Citizens' Concerns

Bryce Black had heard from a few citizens. Rick Lind complained about snow being piled up at the end of his driveway on Goat Back Road. Black informed him that clearing driveways is the responsibility of property owners; but he also contacted County Highway Department Foreman Dale Carothers and asked plow operators to be mindful of where they pile snow, when possible. Chelsea Kuesel complained about getting stuck on Holmes Lane; Foreman Carothers was contacted and asked to put two loads of rock down. John Peterson wants to put in a second driveway on his property on Plum Valley Road, to serve his pole shed. He was directed to contact the clerk for a permit, and to ask the Board for a variance, since the second driveway would be closer to the existing driveway than the Pepin County Driveway Ordinance allows. Brenda Bauer, Town of Waterville, sent a letter to the Chair stating that there were several occasions that ATVs have been going by her house on Sunny Brook. Sunny Brook Road is not a route and she suggested it be made one.

### Report on Other Meetings Attended

No other meetings were attended.

### DairyLand Power Transmission Upgrade

The Plan Commission and Zoning Administrator were scheduled to meet with Rob Maley of Dairyland Power on March 23<sup>rd</sup>. The meeting was cancelled due to Covid 19 precautions. The meeting has not been rescheduled yet.

### Road Reports

Pepin County Highway Department Commissioner Kris Quandt issued a letter on March 25, 2020 certifying the ATV route signs as meeting DOT standards.

The Town received a letter from the Department of Transportation informing us that we have been awarded the Multimodal Local Supplemental Grant to replace the bridge on Swede Ramble. The State will reimburse the Town 70% of the project's total eligible costs of

\$240,000.00. A state/municipal agreement (SMA) will be issued in the month of April. Instructions related to the SMA will be enclosed in the April mailing. The Board discussed the types of replacement bridges including box culverts and laminated treated lumber. The Town also has an LRIP grant in the amount of \$18,400.00, which we plan to apply to blacktopping the remainder of Bear Pen Road. The total project is estimated to cost \$104,000; the blacktopping portion of the project will need to go out for bids. The Board discussed ways to conduct a road tour while maintaining social distancing. It was agreed that Bryce Black will contact the Highway Department and ask if they are willing to conduct a road tour by convoy with one or two vehicles and if they are he will set up a date.

#### Intergovernmental Highway Maintenance Agreement

Bryce Black learned that the Highway Maintenance Agreement which Pepin County Highway Commissioner Kris Quandt asked Frankfort to sign was also sent to the other six Towns who utilize the County for their road work and that none of the Towns have signed the agreement. Six of the seven Town Chairs held a conference call meeting to discuss the parts of the draft Agreement that they found problematic. Bryce Black drafted and sent a letter to the Commissioner and the Highway Committee on the behalf the all the towns, asking that the Highway Committee meet with the Town Chairs to draft a revised Agreement.

#### Appoint Alternate Board of Review Member

The Town Chair appointed Elizabeth McRoberts to serve another three-year term as a Board of Review alternate. The Board confirmed the appointment with a roll call vote, the results as follows: Richard McDermott – yes; Curt Stine – yes; Donna Juleff – yes; Josh Manor – yes.

#### Appoint Plan Commission Member - Citizen

The Town Chair appointed Donna Gates to serve another three-year term on the Plan Commission. The Board confirmed the appointment with a roll call vote, the results as follows: Richard McDermott – yes; Curt Stine – yes; Donna Juleff – yes; Josh Manor – yes.

#### Appoint Plan Commission Member – Town Board

The Town Chair appointed Donna Juleff to serve as the Town Board representative on the Plan Commission for a two-year term. The Board confirmed the appointment with a roll call vote, the results as follows: Richard McDermott – yes; Curt Stine – yes; Donna Juleff – yes; Josh Manor – yes.

#### Approve Payment of Bills

The Chair examined and approved the payment of April bills paid by checks 10857 through 10866 and bills to be paid by checks 10867 through 10875. The Board confirmed the approval with a roll call vote, the results as follows: Richard McDermott – yes; Curt Stine – yes; Donna Juleff – yes; Josh Manor – yes.

The next board meeting was scheduled for May 19, 2020, following the Annual Meeting which begins at 6:30 p.m. at the Frankfort Town Hall. A tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens' Concerns, Report on Other Meetings Attended, Road Reports, Intergovernmental Highway Maintenance Agreement and Pay Bills.

The Chair adjourned the meeting.

Time 8:00 p.m.

Maureen Manore, Clerk