

December 12, 2017

Town Chair Bryce Black called the regular Town Board meeting to order at 6:36 p.m. at the Frankfort Town Hall on Tuesday, December 12, 2017.

Other Board members present were Richard McDermott, Curt Stine, Donna Juleff and Kay Hamilton. Town Official Maureen Manore was present.

Minutes

The draft minutes from the November 14, 2017, meeting were read. The draft minutes were accepted.

Financial Report

Treasurer's report for November was read. The ending balance was \$171,662.43. The Board verified the ending bank balance. Richard McDermott checked with Royal Credit Union about their interest rates for certificates of deposits. Their rate is 1% and early withdrawal results in the loss of interest earned. Maureen Manore will check the rates at Westconsin Credit Union and Michael Albert will check with Security Financial Bank.

Citizens' Concerns

None

Report on Other Meetings Attended

Bryce Black attended a meeting on the Local Road Improvement Project (LRIP) state grants on November 16th. Two Pepin County towns are eligible to apply for a grant in each two year grant cycle. The Town of Frankfort received a grant in 2014 and is not eligible at this time.

Road Reports

Bryce Black gave Pepin County Highway Commissioner Kris Quandt the form authorizing him to submit Town road maintenance data to WISLR.

Bryce Black signed the map certifying town miles that is part of the State of Wisconsin D.O.T. Town Plat Record.

Bryce Black met with Charles Thomas and his contracted logger, Ted Meier of Meier Forest Products, to examine the proposed logging and loading site. Meier wants to park on the road to load the logs. Town Consultant Dan Fedderly conducted a road assessment and found the road was not adequately constructed for a staging facility. Fedderly recommended securing a \$10,000.00 deposit in escrow. Bryce Black mailed a contract with that stipulation in it to the logger.

Kris Quandt is asking towns that contract their road work with the county to submit, by the end of this year, a list of planned 2018 maintenance and construction projects. He encourages towns to have a five year plan. The Board discussed seal coating parts of Elk Creek Road, a section of Porcupine Road, Barber Lane if the Town of Waterville is going to do their section of that road and Sunny Brook Road.

The County Highway Department will put snow fence up on Goatback Road.

Town Garage Maintenance

Kay Hamilton provided photos of the roof braces on the interior of the Town Garage. All of the braces are broken. She also reported that one of the doors is not locked. She recommended placing a hasp and lock on the door and nailing on new braces. The Board asked Maureen Manore to check with the Town insurance agent to find out if insurance would cover the repairs for this possible storm damage.

Ambulance Service Area

The Board discussed the possible coverage area for the Pepin Ambulance Service. Richard McDermott made a motion to transfer a portion of our Town's ambulance service to the Pepin Ambulance Service, the portion described by the map proposed by the Pepin Ambulance Service, and to renegotiate our existing contract with the Durand Ambulance Service and to move forward with signing a contract with Pepin Ambulance Service. Kay Hamilton seconded and the motion carried.

Assessor Contract Renewal

The Board examined the re-submitted contact for Assessor Mark Garlick. Donna Juleff made a motion to approve the contract with Mark Garlick for the 2018 maintenance. Curt Stine seconded and the motion carried.

Appoint Election Inspectors for 2018-2019 Term

Maureen Manore submitted a list of election inspectors for appointment. The Town Chair appointed the following people: Donna Gates – Chief Inspector; Michael Albert – Chief Inspector; Judy Lively – Chief Inspector; Maxine Seyffer; Suzy Hornbaker; Dan Seipel; Carrie Anderson; Wendy Holz. Donna Juleff made a motion to accept the list of election inspectors and Richard McDermott seconded. The motion carried.

Appoint Board of Adjustment Members

The Town Chair appointed Curt Stine as an alternate for a three year term for the Board of Adjustment. The Board confirmed the appointment.

Set Caucus Date

The caucus was set for January 16, 2018, at 6:30 p.m.

Pay Bills

The Town bills were reviewed.

The next board meeting was set for January 16, 2018, following the caucus at the Frankfort Town Hall. The tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizen's Concerns, Report on Other Meetings Attended, Road Reports, Appoint Board of Adjustment Members and Pay Bills.

The Chair adjourned the meeting.

Time 8:20 p.m.

Maureen Manore, Clerk