

February 11, 2020

Town Chair Bryce Black called the regular Town Board meeting to order at 6:32 p.m. at the Frankfort Town Hall on Tuesday, February 11, 2020.

Other Board members present were Richard McDermott, Curt Stine, Donna Juleff and Josh Manor. Town Clerk Maureen Manore and Town Treasurer Michael Albert were present.

Also present were Lily Arbore, Jessica Bignell and Rich Bignell.

Minutes

The draft minutes from the January 14, 2020, meeting were read. The minutes stood as submitted.

Financial Report/Certificate of Deposit Renewal

Treasurer's report for January was read. The ending balance was \$451,757.42. The bank statement for January was examined to verify the balance reported.

Citizens' Concerns

Michael Albert reported that a tree is hanging out over the road on County Road D between Holmes Road and Gilbert Lane. It is hung up on another tree and may fall onto the road.

Bryce Black reported getting a call from Rob Maly representing Dairyland Power. Maly explained that in July or August, Dairyland Power plans to upgrade their transmission line from Alma to Rock Elm, and part of the route runs through the Town of Frankfort. Some of the upgraded line would follow Pierce-Pepin's existing lines, and some would follow a new route. Easements have been purchased for the new areas. Black examined our Zoning Ordinance and told Maly that Dairyland might need to apply for a Conditional Use Permit.

Report on Other Meetings Attended

No other meetings were attended.

There will be a Wisconsin Towns Association District Meeting in Eau Claire on February 29th. Board of Review Certification Training will be held during the morning session.

ATV Ordinance: Maple Lane Road Jurisdiction Issue

Curt Stine reported that no action has been taken by the Town of Maiden Rock concerning ATV use on their portion of Maple Lane Road. The Maiden Rock Town Board will meet on February 19th to set a date for their public hearing in March.

Curt Stine contacted Pepin County Highway Commissioner Kris Quandt to obtain certification in writing that the ATV signs are correctly in place. Commissioner Quandt replied that he prefers not to certify at this point as the County wants to open a few more routes in the Town. It was decided that Curt Stine would ask again for the certification.

Lily Arbore reported that she saw two large groups of ATV riders on the routes last fall.

Road Reports

Bryce Black was contacted by Chuck Peterson about the turn-around near the end of Gilbert Lane. The County has stopped plowing it and he requested that they resume plowing it.

Bryce Black was contacted by surveyor Jim Scheffler, who is performing a certified survey along Rutherford Lane, on land owned by Randy Richardson. The surveyor asked what the width of Rutherford Lane is. Black and Scheffler agreed the road will be surveyed at the state standard width of 4 rods.

Liquor License Fee Ordinance

At the January Board meeting, this ordinance was adopted by voice vote instead of a roll call vote, as specified in the ordinance. It was brought back before the Board to properly fulfill the adoption requirement.

Motion by Richard McDermott, seconded by Josh Manor, to adopt Ordinance 2020-1, Code of Ordinances Chapter 7. Licensing and Regulations and attached fee schedule. A roll call vote was called, the results as follows: Richard McDermott – yes; Curt Stine – yes; Josh Manor – yes; Donna Juleff – yes; Bryce Black – yes. The motion carried.

Provisional Liquor License Ordinance

The Board examined the ordinance. This ordinance would allow for alcohol sales in the interim period between when a Liquor License is applied for and when it is issued.

Motion by Richard McDermott, seconded by Josh Manor, to adopt Ordinance Number 2020-2, Chapter 7 Licensing and Regulations Sections 7.206 through 7.212 Provisional Liquor License as written with one correction to 7.209d, adding “one” after the first word. A roll call vote was called, the results as follows: Curt Stine – yes; Josh Manor – yes; Donna Juleff – yes; Bryce Black – yes; Richard McDermott – yes. The motion carried.

Memorandum of Understanding with Pepin County for the Election Management System

Maureen Manore explained that maintaining the voter records and other election administration tasks are currently being done by the County. This MOU would continue this practice for 2020.

Motion by Richard McDermott, seconded by Donna Juleff, to accept the Memorandum of Understanding with Pepin County for the Election Management System. Motion carried unanimously by voice vote.

Pay Bills

The Town bills were reviewed and paid.

The next board meeting was scheduled for March 3, 2020, at 6:30 p.m. at the Frankfort Town Hall. A tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens’ Concerns, Hearing: Liquor License Application – Jessica Bignell, Board’s Decision on Granting of Liquor License, Cigarette Sales Ordinance, Report on Other Meetings Attended, Road Reports, Set Board of Revue Date, and Pay Bills.

The Chair adjourned the meeting.

Time 7:50 p.m.

Maureen Manore, Clerk