

February 19, 2019

Town Chair Bryce Black called the regular Town Board meeting to order at 6:34 p.m. at the Frankfort Town Hall on Tuesday, February 19, 2019.

Other Board members present were Richard McDermott, Curt Stine, Donna Juleff and Josh Manor. Town Clerk Maureen Manore was present. Town Treasurer Michael Albert arrived at 8:10 p.m.

Also attending were John Newcomb, Linda Newcomb, Evan Mercer, Jeff Anderson, Deloris Anderson, Sally Baecker, Carl Morsbach, Rick Riggins and Debra Fisher.

#### Minutes

The draft minutes from the January 8, 2019, meeting were read. The minutes stood as submitted.

#### Financial Report

The Board decided to defer the Financial Report until the Treasurer was present.

#### Citizens' Concerns

No citizen's concerns were brought to the Board's attention.

#### Little Plum Lutheran Cemetery Take-over Resolution

Curt Stine presented the resolution drafted by the Town's Attorney. Stine made one change to the resolution, removing the specific dollar amount to be given the Town by the Little Plum Lutheran Church Board, as the amount is not certain. The Board discussed the resolution. Richard McDermott made a motion to pass the Resolution to Accept the Donation of the Little Plum Cemetery. Josh Manor seconded and the motion carried. The Board agreed that Curt Stine and Bryce Black will work out the legal fees with the attorney.

#### Discuss/Action – ATV/UTV Ordinance

Curt Stine reported on the ATV/UTV Committee's draft ATV/UTV Ordinance. State statutes allow towns to adopt such ordinances but the town ordinance must be in strict conformity with State statutes. The ordinance specifies the routes allowed, conditions that operators are subject to, signage and enforcement. The Board discussed the ordinance and made a few changes to the draft. Sally Baecker asked what happened to the idea of a referendum, if the hours of operation could be changed and if the draft could be placed on the website. She said she brought comments from Bruce Stafford who was 100% against the ordinance for safety reasons and from Dwight Jelle who wanted the public to be given time to view the ordinance.

Richard McDermott made a motion to make the suggested corrections the ordinance, alert the public as to where it can be read and revisit it next month. Donna Juleff seconded and the motion carried with one negative vote by Bryce Black.

#### Report on Other Meetings Attended

No other meetings were attended.

The Frankfort Zoning Board of Adjustment will meet on March 15, 2019 at 7:00 p.m. for a variance request.

#### Mining Agreement Report

There was nothing to report.

### Road Reports

Bryce Black spoke to Jeff Brandon of the Kraemer Company about bringing a crusher to the Anderson quarry. The price of rock has not been set yet but The Kraemer people plan to meet on February 21<sup>st</sup> to discuss the prices. If the price is agreeable the Town would possibly purchase 5,000 cubic yards.

Pepin County Highway Commissioner Kris Quant is asking for a 5-year plan before September when the Local Roads Improvement Project grant process begins. The Town of Frankfort will possibly be eligible for a grant in this cycle.

Bryce Black received a letter from Kris Quant with estimated costs of some road projects. The Board looked over the projects.

Bryce Black suggested making the Bear Pen project part of the LRIP grant request.

Donna Juleff inspected the washout towards the top of Bear Pen Road on the downhill side. She asked if there was any way to find out when the County had placed the guard rail up to slow the erosion.

### Tax Deed Property – Randy Nelson

Maureen Manore reported that Pepin County Treasurer Nancy Richardson took out a tax deed on three parcels belonging to the late Randy Nelson which were behind on taxes. The auction for the properties ended earlier on Feb. 19<sup>th</sup>, with all three properties selling.

### Financial Report

Treasurer's report for January was read. The ending balance was \$429,956.02. The current bank statement was examined.

### Board of Adjustment Appointment

Bryce Black appointed Cindy Schultz to fill the remainder of Jennifer Lindahl's term which ends December 31, 2019 and Kay Hamilton as alternate to fill the remainder of Cindy Schultz's term which ends December 31, 2020. The Board confirmed the appointments.

### Memorandum of Understanding with Pepin County for Election Management System

Richard McDermott made a motion to accept the Memorandum of Understanding with Pepin County. Donna Juleff seconded and the motion carried. Bryce Black signed the Memorandum of Understanding.

### Pay Bills

The Town bills were reviewed and paid.

The next board meeting was set for March 12, 2019, at 6:30 p.m. The tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens' Concerns, Report on Other Meetings Attended, Mining Agreement Report, Road Reports, Little Plum Cemetery Take-over, ATV/UTV Route Ordinance, Set Board of Review Date and Pay Bills.

The Chair adjourned the meeting.

Time 8:50 p.m.

Maureen Manore, Clerk