

June 9, 2020

Town Chair Bryce Black called the regular Town Board meeting to order at 6:35 p.m. on Tuesday, June 9, 2020. Due to precautions being taken for the Covid 19 virus pandemic, remote attendance for this meeting was an option.

Board members attending remotely were Bryce Black, Donna Juleff and Josh Manor. Richard McDermott joined remotely at 6:58p.m.

Town Clerk Maureen Manore was present in the Town Hall and was signed into the meeting on-line.

No other citizens were present at the Town Hall. Steve Berger, Jessica Bignell and Richard Bignell attended remotely.

Special Hearing:

Liquor License Renewal Application – Twisted Sister Saloon LLC

- “Class B” Liquor
- Class “B” Fermented Malt Beverage

The special hearing was called to order to hear any and all persons present either for or against the renewal of a “Class B” Liquor and Class “B” Fermented Malt Beverage License for the time period of July 1, 2020 through June 30, 2021 to:

Twisted Sister Saloon LLC. located at N3413 County Road D, Town of Frankfort. Licensed area includes the 34’ x 48’ shed, the 32’ x 64’ attached shed and limited outdoor area including parking spaces.

There were no comments for or against issuing the license.
The hearing was closed at 6:37 p.m.

Discussion and Possible Action Regarding the Reduction in 2020-2021 Class B License Fees Due to the Negative Impact of COVID 19.

The Board examined the draft resolution that would reduce the Class “B” license from \$100.00 to \$10.00 and the “Class B” from \$300.00 to \$50.00 for the 2020-2021 license year. Motion by Donna Juleff, seconded by Josh Manor, to approve Resolution 2020-1 “Resolution to Reduce Liquor License Fees for the 2020-2021 Year”. A roll call vote was called, the results as follows: Josh Manor – yes; Donna Juleff – yes; Bryce Black – yes. Motion carried.

Board’s Decision on Granting Liquor License

Josh Manor made a motion to grant the renewal of the “Class B” and Class “B” licenses to Jessica Bignell. Donna Juleff Seconded and a roll call vote was called. Bryce Black – yes, Donna Juleff – yes, Josh Manor – yes. The motion carried.

Cigarette and Tobacco Sales License Renewal Application and Decision – Twisted Sisters Saloon LLC

Motion by Josh Manor, seconded by Donna Juleff, to grant the Cigarette and Tobacco Sales license renewal for 2020-2021. A roll call vote was called, the results as follows: Donna Juleff – yes; Bryce Black – yes; Josh Manor – yes. Motion carried.

Town Insurance Review

Rural Mutual Insurance Agent Steve Berger reviewed the Town's insurance policy and bond information. He will check the policy to see if there will be an additional premium cost for the Town obtaining the Little Plum Lutheran Cemetery last year.

Minutes

The draft minutes from the May 19, 2020, meeting were examined. There was a correction to the draft minutes under Intergovernmental Highway Maintenance Agreement changing "six" to "seven" towns and Chairs. The minutes stood as corrected.

Financial Report

Treasurer's report for May was examined. The ending balance for May was \$265,059.43.

Citizens' Concerns

Bryce Black received another call from Ed Heit about land Heit owns on County Road N across from Dead Lake. Heit complained about access problems. Bryce Black asked Heit to send him a map of the property and they can meet to look over the access points.

Report on Other Meetings Attended

Bryce Black attended a Zoom conference of the Wisconsin Towns Association District 2 County Unit chairs. WTA Executive Director Mike Koles explained how Wisconsin's "Routes to Recovery" grant program is set up to distribute \$200 million worth of federal CARES aid to local governments for reimbursement of specific categories of unbudgeted expenditures incurred because of Covid-19 response. Frankfort would be eligible to receive up to \$5804.00.

There will be a WTA Council meeting in Stevens Point at the end of July. The 2020 WTA Annual Convention will be held in October in Appleton.

Plan Commission Report – Conditional Use Permit Application - Dairyland Power

The Plan Commission and Zoning Administrator met on Zoom with Rob Maly of Dairyland Power Cooperative on May 27th. The Conditional Use Permit application was reviewed. Topics of discussion included the schedule of operation for the power line installation and inspecting town roads before and after the installation. A hearing date for the Conditional Use application was set for June 24th at 2:00 p.m. remotely and at the Town Hall.

Zoning Ordinance Amendment Draft – Updating Utilities

The Board reviewed and discussed the proposed amendments to the Zoning Ordinance updating the various districts' permitted and conditional uses regarding power transmission lines. There were no changes made to the draft. It was decided to send the draft to the Plan Commission for review and recommendation to the Town Board. The Plan Commission will take it up at their June 24th meeting.

Road Reports

Bryce Black received, signed and returned the agreement for the Multimodal Local Supplemental Grant for the Swede Ramble bridge project. Also received were reimbursement forms for use on this project, which needs to be completed within the next six years. Bryce Black proposed that the Town contract with Dan Fedderly as design and managing engineer for the project. The Board discussed this proposal, and examined the contract submitted by Fedderly.

Motion by Donna Juleff, seconded by Josh Manor, to approve the contract with Dan Fedderly for the Swede Ramble Bridge Construction project. A roll call vote was called. Richard McDermott – yes, Donna Juleff – yes, Josh Manor – yes, Bryce Black - yes. The motion carried.

Bryce Black contacted the Pepin County Highway Department Accounting Specialist Connie Brenner to contest the latest bill. The Highway Department billed the Town for a bridge inspection on Peters Road, which is not in this Town. The bill was adjusted.

Bryce Black was contacted by a representative of Ntec. The new property owner on Nippy Lane wants Ntec to bury cable for internet connection all the way from Ella to his residence. Ntec wanted to make sure that operation was permitted in the Town road right of way. There will be no expense to the Town.

Bryce Black will contact Interim Highway Commissioner Brent Bauer to find out about the progress on the blacktop bidding for the Bear Pen LRIP project.

The Board examined the Highway Department's estimates for the road repairs prioritized following the road tour, and approved proceeding with the estimated repairs.

Approve Payment of Bills

The Chair examined and approved the payment of the June bills paid by check 10883 through 10892. Check number 10886, the original check for the Highway Department, was voided by the Clerk, and a corrected check was issued. The Board confirmed the approval with a roll call vote, the results as follows: Josh Manor – yes; Donna Juleff – yes; Richard McDermott – yes.

The next board meeting was scheduled for July 14, 2020 at 6:30 p.m. at the Frankfort Town Hall. A tentative Town Board meeting agenda will cover: Special Hearing on Zoning Ordinance Amendment, Discuss/Vote - Zoning Ordinance Amendment, Discuss/Vote-Conditional Use Permit Request-Dairyland Power, Town Board Minutes, Financial Report, Citizens' Concerns, Report on Other Meetings Attended, Road Reports, and Pay Bills.

The Chair adjourned the meeting.

Time 8:10 p.m.

Maureen Manore, Clerk