

March 14, 2017

Town Chair Bryce Black called the regular Town Board meeting to order at 6:35 p.m. at the Frankfort Town Hall on Tuesday, March 14, 2017.

Board members present were Richard McDermott, Curt Stine, Donna Juleff and Kay Hamilton. Town Official Maureen Manore was present.

Minutes

The draft minutes from the February 14, 2017 meeting were read. There were a few wording changes made to the draft and the minutes were accepted.

Financial Report

Treasurer's report for February was read. The ending balance was \$156,405.30.

Review Delinquent Taxes

Kay Hamilton spoke with Nancy Richardson about what the Town could do about delinquent property taxes. The County handles delinquent property taxes, the Town collects delinquent personal property taxes. The Board discussed having a policy in place to determine the monetary and time threshold for initiating claims. The Board will discuss the delinquent Bechel personal property taxes with a lawyer and determine if the Nelsons have a trustee for their bankruptcy petition.

Citizens' Concerns

Richard McDermott was contacted by D. Hanson concerning the snow plowing on Barber Lane. Hanson said that the entire road was not being plowed. The Board will look at this road during the road tour. Dwight Jelle contacted Pierce Pepin Cooperative Services about the Town Hall and Town Garage yard lights. A new LED light for the town hall would cost \$50.00 which Dwight Jelle volunteered to install. The light at the garage is costing the Town a monthly fee and Kay Hamilton proposed removing it. She had contacted the Pepin County Highway Department and was told they do not need the light for their use of the garage. The Board authorized Dwight Jelle to purchase a light for the Town Hall and bill the Town. Dwight Jelle will contact Pierce Pepin Cooperative Services and determine what is involved in removing the light at the garage.

Report on Other Meetings Attended

There were no other meetings attended.

There will be a WTA district meeting on March 25th in Eau Claire and on March 31st in Cumberland.

The All Towns meeting will be held on March 28th in the Town Hall.

Mining Agreement Report

Kay Hamilton presented a draft amendment to the Mining Agreement that she and Curt Stine worked on. The Board examined the document and made a few changes.

Hiring Town Legal Services

A letter was read from Attorney Scott Curtis of O'Flaherty Heim Egan and Birnbaum, LTD outlining the services, fees and the other personnel available from this firm. The Board discussed asking for references from other municipalities served by this firm. The Board discussed how to bring a new town lawyer up to speed on the town issues. It was decided that Bryce Black will check the references and set up a conference with Attorney Curtis.

Road Reports

The Pepin County Highway Department has been working on clearing debris from Gates Hill Road and Goat Back Road. They reported a mud slide on Elk Creek Road in the road ditch.

Review Ordinance 2009-1, Adopting Emergency Services Protection Charges

Bryce Black and Curt Stine presented a draft amendment to Chapter 3.1 of the Code of Ordinances. The Board discussed the proposed changes which broadened the scope of the ordinance. The Ordinance will be voted on at the April regular Town Board meeting.

Emergency Service Protection Area

Bryce Black contacted the Albany Chair, Adolph Pichler, to inquire about the process used by their Town in dividing up the service areas. Town of Albany has been divided into three service areas. When the contracts with the service providers were due, Town of Albany negotiated new borders. The Board decided to contact the Pepin Area emergency service provider and ask about their fees and willingness to cover part of the Town of Frankfort. Maureen Manore will contact the Pepin Ambulance and the Durand Ambulance for more information.

Memorandum of Understanding with Pepin County for Election Management System

The Board examined the contract between the Town of Frankfort and Pepin County for entering election data on the Town's behalf into WisVote. Motion by Donna Juleff, seconded by Richard McDermott, to accept and sign the Memorandum of Understanding Relating to WisVote. Motion carried.

Set Board of Review Date

The Board of Review was set for May 10, 2017, in the Frankfort Town Hall. Open Book will be from 5:00 p.m. to 7:00 p.m. and the Board of Review will be from 7:00 p.m. to 9:00 p.m.

Clerk/Treasurer Audit

This item was postponed until the next meeting.

Pay Bills

The Town bills were reviewed.

The next board meeting was set for April 18, 2017, following the Annual meeting which begins at 6:30 p.m. in the Frankfort Town Hall. The tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizen's Concerns, Report on Other Meetings Attended, Mining Agreement Report, Road Reports, Adopt Ordinance No. 2009-1 Adopting Emergency Service Protection Charges, Retain Town Attorney, Emergency Services Coverage Area, Clerk/Treasurer Audit, Delinquent Property Tax Policy and Pay Bills.

The Chair adjourned the meeting.

Time 9:00 p.m.

Maureen Manore, Clerk