

## **Town of Frankfort Plan Commission 8/25/2015 Minutes**

The Town of Frankfort Plan Commission held its 92nd meeting August 25, 2015. Commission Chair Dwight Jelle called the meeting to order at 6:11 p.m.

Present were Dwight Jelle, Bryce Black, Donna Gates, Don Gisch and Maureen Manore.

Also attending was John Peterson.

### **1. Minutes from 6/24/2014**

Donna Gates made a motion to accept the June 24<sup>th</sup> minutes as presented and Don Gisch seconded. The motion carried.

### **2. Public Comments**

John Peterson explained to the Commission that he wanted to build a large pole building on his property that would encroach on the current road setbacks defined in the Zoning Ordinance. The definition of hardship as relating to a variance request was discussed and Mr. Peterson decided to build a smaller building.

### **3. Plan Commission Members Re-organization**

The Commission has lost its vice-chair, Tina Bee, due to her moving out of the Town. Don Gisch nominated Maureen Manore to be vice-chair, seconded by Donna Gates. The motion carried by voice vote.

### **4. Number of Plan Commission Members Change**

The Commission discussed changing to a five-member board instead of the current seven members. Due to recent changes there are currently five active members on the Commission. It was decided to draft a resolution for a five-member board for review at a future meeting.

### **5. Zoning Ordinance Review**

The Commission discussed the Zoning Ordinance Section 17.10 in regards to variances and the procedures to obtain one and the procedure once a variance application is received. It was decided to draft a few revisions in this area and review them at a future meeting. The need for a Board of Adjustment was discussed. Setbacks were also discussed, no changes were suggested.

Future agenda items may include Non-metallic Licensing Ordinance Review, Plan Commission Ordinance Revision, Zoning Ordinance Section 17.10 Revision, Board of Adjustment Abolishment and Variance Application Review.

The Chair adjourned the meeting at 7:30 p.m.

Time: 7:50 p.m.

Maureen Manore, Recording Secretary/Vice-Chair