

**Town of Frankfort Plan Commission
1/11/2016 Minutes**

The Town of Frankfort Plan Commission held its 93rd meeting January 11, 2016. Commission Chair Dwight Jelle called the meeting to order at 6:36 p.m.

Present were Dwight Jelle, Bryce Black, Donna Gates, and Maureen Manore.

Also attending were John Drier and Pete Anderson.

1. Minutes from 8/25/2015

Bryce Black made a motion to accept the August 25th minutes as presented and Donna Gates seconded. The motion carried.

2. Public Comments

There were no public comments

3. Discussion on Johnson Land Split

John Drier and Pete Anderson explained how they wanted to divide the Rueben Johnson property that John Drier recently purchased. The 36.25-acre parcel is Ag/Residential zoned property and cannot be sectioned off in parcels smaller than ten-acres.

The Commission discussed the requirements for a variance and discussed rezoning and selling enough land to meet the ten-acre minimum requirement.

More information will be gathered on rezoning and provided to Mr. Drier and Mr. Anderson.

4. Recommendation Regarding a 5 Member Plan Commission

The Commission discussed changing to a five-member board instead of the current seven members. Donna Gates made a motion that the Plan Commission recommend to the Town Board that the Plan Commission move from a seven member board to a five member board and adopt this change in the Plan Commission ordinance. Maureen Manore seconded and the motion carried.

5. Role of the Board of Adjustment

The Commission discussed what role the Board of Adjustment has in zoning. A closer look at the relevant sections of the Town Zoning Ordinance will be examined at a future date for purposes of clarification and workability.

6. Discussion of Subdivision Ordinance

The Commission discussed the need for this ordinance. It was decided to request a directive from the Town Board to begin work on a Subdivision Ordinance and revisions to the Zoning Ordinance that may arise from this ordinance.

Future agenda items may include Plan Commission Ordinance Revision, Subdivision Ordinance and Zoning Ordinance Revision.

The Chair adjourned the meeting at 8:05 p.m.

Maureen Manore, Recording Secretary/Vice-Chair